



## Manager, National Oversight (Estate and Trust) – Toronto

Join the Global Community of Scotiabankers to help customers become better off.

### Purpose

Contributes to the overall success of Scotiabank/ScotiaWealth in Canada ensuring specific individual goals, plans, initiatives are executed / delivered in support of the team's business strategies and objectives. Ensures all activities conducted are in compliance with governing regulations, internal policies and procedures.

### Key Accountabilities

- Champions a customer focused culture to deepen client relationships and leverage broader Bank relationships, systems and knowledge.
- Based on an in-depth understanding of Scotiabank's policies, procedures and systems, interacts directly with branches, Wealth Operations and Custody Services, to ensure quality control, both at the time of account opening and throughout the administration; responsible for providing appropriate, situation-specific advice, direction and guidance relating to various regulatory matters including but not limited to AML / QI / FATCA / CRS.
- Acts as a member of Scotiabank Discretionary Powers Committee (E.O.D.P.C.), participates in ensuring that all exercises of fiduciary discretion are carefully considered and appropriately documented; and periodically assumes principal responsibility for the management of communications relating to E.O.D.P.C. references.
- Participates as a member of the Branch Oversight and Review Assessment team (may require some travel) and further supports Scotiabank's ongoing audit and regulatory compliance with responsibility for reviewing and monitoring various risk oversight reports.
- Understand how the Bank's risk appetite and risk culture should be considered in day-to-day activities and decisions.
- Actively pursues effective and efficient operations of his/her respective areas, while ensuring the adequacy, adherence to and effectiveness of day-to-day business controls to meet obligations with respect to operational risk, regulatory compliance risk, AML/ATF risk and conduct risk, including but not limited to responsibilities under the Operational Risk Management Framework, Regulatory Compliance Risk Management Framework, AML/ATF Global Handbook and the Guidelines for Business Conduct.
- Champions a high performance environment and implements a people strategy that attracts, retains, develops and motivates their team by fostering an inclusive work environment; communicating vision/values/business strategy and managing succession and development planning for the team.

### Dimensions

- Support 14 E&T branches, 3 custody branches, 2 Foundation branches
- Primarily work Broadridge, Sharepoint & Salesforce

### Education / Experience / Other Information

- Thorough knowledge of the Estate, Trust and Custody industry
- Thorough knowledge of Scotiabank systems
- Knowledge of Provincial Trust Laws, and other Acts applicable to the administration of E & T accounts.
- Thorough knowledge of OSFI & BNS, KYC/AML/ATF policies & requirements
- Thorough knowledge of Scotiabank policies and branch procedures
- College/University Graduate and/or proven skills and experience in Estate and Trust at the Trust Officer Level

To apply, please visit the Career section of our website at

<https://career17.sapsf.com/sfcareer/jobreqcareer?jobId=21433&company=scotiabank&username=>